

## DOCUMENTS REQUIRED FOR ENROLLMENT

1.	<b>Birth certificate</b> – <b>foreign nationals</b> are obliged to submit this document; for citizens of the Republic of Serbia - the Faculty shall obtain birth certificates <i>ex officio</i>
2.	<b>Student's log-book</b> - to be purchased in the Faculty bookshop – fill in only the personal data on the right and left side of the log-book and stick a photo ( <b>do not stick the foil</b> );
3.	<b>1 IIB-20 form</b> (to be taken from the Faculty bookshop);
4.	<b>Two photographs of 4.5 x 3.5 cm format</b> (one should be glued in the log-book - without sticking the foil, and the other one should be glued on the IIB-20 form);
5.	<b>Elective courses sheet</b> – to be downloaded from the Faculty's website;
6.	<b>Proof of health insurance</b> payment for the year of enrollment
7.	<b>Proof of payment</b> into the account of the Faculty of Forestry - RSD <b>6,000.00</b> for administrative costs of the first enrolment in the study programme
8.	<b>Proof of payment</b> into the account of the Faculty of Forestry - RSD <b>100.00</b> - in accordance with the Decision of the Council of the University for financing <u>the University Center for Student Career Development</u>
9.	Two copies of the <b>Agreement of Studying</b> , of which the student keeps one for himself/herself, and the other one is to be handed in with other documents – the Agreement form is taken from the Faculty bookshop
	Proof of payment of <b>the first installment</b> of the tuition fee - 30% of the total tuition fee – EUR <b>435.0</b> ; into <u>the account of the Faculty of Forestry</u> - the total tuition fee is EUR <b>1,450.00</b> for <b>both Serbian citizens and foreign citizens</b> ; <b>Make the payment of equivalent in dinars calculated according to the middle exchange rate of the National Bank of Serbia on the day of payment;</b>
	The rest of the tuition fee in the <b>amount</b> of EUR 1,015.00 should be divided into three installments and paid with the following dynamics: - <b>2nd installment until 30<sup>th</sup> November, 2024;</b> - <b>3rd installment until 12<sup>th</sup> January, 2025;</b> - <b>4th installment until 12<sup>th</sup> February, 2025;</b> Payments shall be made <u>in dinar equivalent</u> calculated according to the middle exchange rate of the National Bank of Serbia on the day of payment; <b>Note: the second, third and fourth installment of the tuition fee are paid into the account of the Faculty of Forestry, but with a reference to the number from your e-account - THE ACCOUNT will be opened after the formal reception of students (on your E-ACCOUNT, you will have an example of a payment slip)</b>
	<b>Faculty of Forestry Account: 840-1878666-24</b> <b>model number: 97      reference number: 19-02268-742121-74-04-940</b>

**THE AMOUNT OF THE TUITION FEE** for the study program *Forestry and Natural Resources Management* in English is **EUR 1,450.00** (for both citizens of the Republic of Serbia and foreign citizens).

Upon enrollment, the Faculty IT Center will open **for ALL students an electronic file (e-account) and e-mail address** that will be handed to the students during the student reception ceremony;

**All students are obliged to activate their electronic account and fill in the electronic IIB-20 form on their e-account and select ELECTIVE COURSES;**

**ONLY THEN WILL YOUR ENROLLMENT BE VALID.**

The candidates can obtain additional information at the following address:

[masterinenglish@sfb.bg.ac.rs](mailto:masterinenglish@sfb.bg.ac.rs)